# **MorphoAccess® SIGMA Series**

## **Quick User Guide**



All descriptions illustrations, and specifications in this brochure should be considered approximate and may relate to optional equipment or feature



### **Table of Contents**

Color	Step	Content
	One	Overview
	Two	Wiring
	Three	Communication
	Four	ACP or SDAC
	Five	Administration
	Six	Software
	Seven	Enrollment



1

2014\_000000530-V5

## MorphoAccess® SIGMA Overview





## Indoor & Weather Resistant (WR) Checklist

### Product packaging checklist:





Micro SD card must be installed in the terminal at start up (storage area for internal database and terminal logs)

#### Micro SD card replacement:

- Class 10 or higher, 1GB min, 32GB max
- Formatted by the terminal. Windows® PC may damage the content of the card and make it inoperative.
- Use only Brand Name cards. No name card may have lower performances or lower life time.

Electronic documentation is provided in Adobe® Acrobat® format (PDF). Adobe® Acrobat® Reader is available at <a href="http://www.adobe.com">http://www.adobe.com</a>.



### **MorphoAccess® SIGMA Series**

The MorphoAccess® SIGMA Series contains the following product variants:

		Contactl card	ess Smart reader		
Product designation	Biometrics (Fingerprint)	iCLASS®	MIFARE® DESFire® NFC	Prox®	Water Resistant (*)
MA SIGMA	$\checkmark$				
MA SIGMA WR	$\checkmark$				$\checkmark$
MA SIGMA iCLASS	$\checkmark$	$\checkmark$			
MA SIGMA iClass WR	$\checkmark$	$\checkmark$			$\checkmark$
MA SIGMA Multi	$\checkmark$		$\checkmark$		
MA SIGMA Multi WR	$\checkmark$		$\checkmark$		$\checkmark$
MA SIGMA Prox	$\checkmark$			$\checkmark$	
MA SIGMA Prox WR	$\checkmark$			$\checkmark$	$\checkmark$

MA stands for MorphoAccess<sup>®</sup> and WR stands for Water Resistant (\*) WR units must be installed according to installation guidelines on *Quick Installation Guide* 

4



## **MorphoAccess® SIGMA terminal implementation**

To secure an access, Morpho recommends installing the MorphoAccess<sup>®</sup> SIGMA Series terminal as a part of a typical Access Control system, this consists of the components described below.



The Access Controller sends a command to activate the latch if the access is granted (i.e. if the individual's User ID is listed in the Controller White List). Control of the latch is made through a dry contact..

5



### **MorphoAccess® SIGMA Access Control Modes**

	Identification	Authentication	Multifactor	Proxy
Access control application	Application that runs on the terminal when it starts.	Application that runs on the terminal when it starts.	Application that runs on the terminal when it starts.	Remote application that controls the terminal through network commands
Access control triggering event	A user places a finger on the biometric sensor.	A user places a contactless card in front of the reader (1)	Both Identification and Authentication triggers are enabled.	Triggering events are selected by the remote application
Biometric check (if enabled)	The user's captured fingerprint template is matched against all fingerprint templates in the terminal database (3)	The user's captured fingerprint templated is matched against his reference fingerprint templates (2)	As per Identification or Authentication, depending on the triggering event	Selected by the remote application
Decision to display result signal to user	By Identification standalone application	By Authentication standalone application	By running standalone application	By remote application

The terminal can be configured in one of the modes described in the table below

(1) or the user enter their Identifier on the keypad, or a Wiegand frame is received from an external device

- (2) stored on the contactless card or in the user record in the terminal's local database
- (3) There is no fingerprint image stored in the terminal, but only points of interest (minutiae) of each fingerprint

6



Operating temperature	-20° to + 60 ° C (- 4° to 140° F)
Operating humidity	10 % < RH < 80 % (non condensing)
Storage temperature	- 25° to + 70° C (-13° to 158° F)
Storage humidity	5% < RH < 95 %
IP code	IP65 rated for WR(*) products (once wall-mounted)

(\*) WR units must be installed according to installation guidelines on Quick Installation Guide

#### **General precautions**

- > Do not expose the terminal to extreme temperatures.
- When the environment is very dry, avoid synthetic carpeting near the MorphoAccess® SIGMA terminal, to reduce the risk of unwanted electrostatic discharge.

#### Areas containing combustibles

Do not install the terminal in the vicinity of gas stations or any other installation containing flammable or combustible gases or materials. The terminal is not designed to be intrinsically safe.

#### The terminal should be installed in controlled lighting conditions

- Avoid biometric sensor exposure to a blinking light
- > Avoid direct exposure of the biometric sensor to sunlight or to UV lights.



7

## Wiring Overview



This document and the information therein are the property of Morpho, They must not be copied or communicated to a third party without the prior written authorization of Morpho.



Step two : wiring

### **Power Wiring**



2014\_000000530-V5

**External Power Supply:** 12-24 Volts (regulated and filtered) 1 Amp min @12V, CEE/EEC EN60950 standard compliant. A12 Volts power supply compliant with SIA's Wiegand standard will also be suitable. If sharing power between devices, each unit must receive 1A (e.g. two units would require a 12vDC, 2A supply)

A battery backup or uninterrupted power supply (UPS) with built-in surge protection is recommended.

WARNING: Under powering may cause memory and data corruption; over powering may cause hardware damage. Both of these situations will void the warranty

Inversion of +12V and GND will damage the product.

Morpho recommends using a gauge AWG20 for 12V power supply.

The voltage measured on the product block connector of the terminal must be equal to 12V-24V (-15% / +10%).

The table below, shows the maximum voltage drop between the power source and the terminal, depending on the length of the cable.

Gauge	Gauge Diameter		Maximum drop voltage (V)		
AWG	<u>(mm)</u>	at 1m	at 5m	at 10m	
20	0.81	0.03	0.17	0.33	
22	0.64	0.05	0.26	0.53	
24	0.51	0.08	0.42	0.84	



### **Power Over Ethernet & Battery**



### Battery

- Installation : the engraved side, the positive side (+), must face upwards.
- protects the date and time in case of power failure or switch off
- lifetime is limited : at least 350 hours at 25° C, when power is off:
- must be changed after a long power cut or after several shorter power cuts.
- Remove and store the battery if the terminal will be unpowered for a long period of time

**Power Over Ethernet (POE)**: power can be provided through RJ-45 connector using a PSE (Power Sourcing Equipment) IEEE 802.3af or IEEE802.3at type 1 compliant.

This feature requires a specific electronic card plugged at the rear of the product.

**Warning :** after use, the temperature of the POE module may be high: after power cut off, wait 5mn before working on connectors area.

#### **PoE Injector Specs**

- Output Voltage: -48VDC
- Output Current: 0.32A
- Power: 15.36W

**Reset Button :** performs a hardware reset of the terminal (one power down, power up cycle). No data is lost and the settings are kept if the battery is installed and has charge.



### **RS-485** Communication



11



## **RS-422** Communication



Another conductor should be used for Signal Ground (A-5 or A-6 wires).



The maximum total cable length is 4000 ft. (1200m).

The cable must be dedicated to this installation and not used for any other purpose



### **Ethernet and Wireless LAN**

#### **RJ-45 Ethernet connection (recommended)**

- Ethernet connection to the terminal is made through a standard RJ-45 connector on the back of the terminal.
- → Use a category 5 shielding cable (120 Ohms) or better. It is strongly recommended to insert a repeater unit every 90m.
- → MorphoAccess® terminals are DHCP enabled by default

#### **Terminal Block Ethernet connection**

- Extreme care must be taken while connecting Ethernet wire to the block board since low quality connection may strongly impact Ethernet signal sensibility.
- Connect Rx+ and Rx- with the same twisted-pair wire (and to do the same with Tx+/Tx- and the other twisted-pair wire).

#### **WLAN** option

13

This option is available only with Wi-Fi<sup>™</sup> dongle (and adaptation cable) delivered by Morpho (kit reference 293658530), and requires the terminal be powered by an external AC/DC 12V to 24V power supply (the POE feature doesn't provide enough power for the terminal and the dongle). Morpho Wi-Fi<sup>™</sup> dongle supports 802.11b and 802.11g standards, WEP Open, WPA and WPA2.

The Wi-Fi<sup>™</sup> dongle shall not be exposed to temperatures exceeding 50° C (thermal dissipation). The Wi-Fi<sup>™</sup> dongle shall be installed outside the product (separate area shall be reserved in the wall).





## **Wiegand Communication**



Three-conductor wire (shielded recommended) is required for Data 0, Data 1, and WGND.

Use 18-22 AWG cable in a homerun configuration from each unit to the Access Control Panel (ACP).

- Connect WIEGAND\_OUT0 (B-3 Wire) to ACP Data 0,
- Connect WIEGAND\_OUT1 (B-4 Wire) to ACP Data 1,
- Connect WIEGAND\_GND (A-5 or A-6 Wire) to ACP reader common (0vDC).

For 18 AWG, the maximum cable distance is 500 ft. (150m); for 20 AWG, the maximum is 300 ft. (90m); for 22 AWG, the maximum is 200 ft. (60m).

Electrical interface conforms to the Security Industry Association's Wiegand standard March 1995, and it is 5V TTL compatible.

14



## Wiegand Communication (continued)

#### Important

By default, the Wiegand output format is not enabled. Wiegand output must be configured before connecting to the ACP.

#### Note

On installation, the system administrator will be prompted to select either a pre-existing Wiegand frame format or create a custom format, and upload it to the unit before the first use.

#### **Data Clock**

The Wiegand port also supports the Clock & Data protocol. The wiring is described below.

#### **Example Format Information**

#### Type: Standard 26-bit

- > Alt Site Code and Fail Site Code Range: 0-255
- Template ID Number Range: 1-65535
- Extended ID Number Range: N/A
- ID Start Bit: 9
- Length of ID: 16
- Site Code Start bit: 1
- Length of Site Code: 8
- Start Bit length : 0



Step three : communications

## SINGLE DOOR ACCESS CONTROL (SDAC)



### Warning

- Please check next page for important information about internal relay rating
- If door contact is not used, GPI1 (C-2) and GPO1 (C-5) shall be connected together
- Power supply from electrical source shall be switched off before starting the installation.



## Internal Relay Wiring (Normally open)



#### Warning

17

- The internal relay is limited to a maximum current of 2A @ 30V. If the deadbolt / door strike draws more than 2A, damage to the device may occur. If the deadbolt / door strike load exceeds 2A, an external relay must be used.
- The internal relay is designed for 100.000 cycles. If more cycles are needed, an external relay driven by GPO must be used.



### **Local Administration - First Boot Assistant**

The First Boot Assistant (FBA) helps the administrator to configure all the devices fundamental settings.

It is automatically launched at first terminal startup, but can also be launched on demand, though administration menu (i.e. to reinitialize terminal main settings)



The battery must be installed to prevent real time clock loss on power off or power failure

#### Main settings managed by FBA

Date & Time Configuration: date & time, time zone

Language Configuration: user interface language selection,

**Trigger Event:** select event(s) to be processed as an access request by a user

Network Configuration: LAN or WLAN parameters

**Recognition Mode:** identification mode activation.

**Protocol Configuration:** select communication protocol : Bioscrypt 4G terminals, MA 500 and J Series (MA2G), or MorphoAccess SIGMA (MA5G)

**Password Configuration:** terminal administration password modification

**First Boot Configuration Storage Type:** select either temporary (i.e. for a short duration test, reboot will restore previous values) or permanent storage (applies to normal operation, new settings remains after reboot) of the setting modified by FBA.



## Local Administration – Using Touch Screen Menu



This document and the information therein are the property of Morpho, They must not be copied or communicated to a third party without the prior written authorization of Morpho.



19

## Administration with MorphoBioToolBox application

The MorphoAccess<sup>®</sup> SIGMA Series terminal can be configured using a dedicated (Windows) application : **MorphoBioToolBox** Please note that this application has an embedded User Guide (Help menu).

#### North and South America :

E-mail cscenter@morpho.com with your name, phone number, serial number of your MASIGMA and "Please Send Link for MBTB" in the subject of your e-mail. A link to download the software will be emailed to you.

**Other countries** : please contact your sales representative.



#### Terminal administration with MorphoBioToolBox (MBTB) application

		File Options Help
	Terminal Type       Ma Sigma         Connection information       Image: Connection information         Image: Connection information       Sr. No -         Image: Connection information       Image: Connection information         Image: Connection information       Image: Connection information         Image: Connection information       Image: Connection information         Image: Connection information       Image: Connection         Image: Connection       Image: Connection         Image: Connection       Image: Connection	Recent Terminals
Erase logs Export		
11:34:52 - INFO - Load successful;MBTB.Plugin 11:34:52 - INFO - Load successful;MBTB.Plugin 11:34:52 - INFO - Load successful;MBTB.Plugin 11:34:52 - INFO - Load successful;MBTB.Plugin	is.RebootFeature is.PingFeature is.PasswordConfigurationTabFeature is.PassohraseConfigurationTabFeature	-
11:34:52 - INFO - Load successful;MBTB.Plugin	is.JobCodesTabFeature	



## **Administration with Embedded Web Server**

The terminals embedded Web server enables easy configuration of the devices using a web browser on a Desktop PC, Laptop, Tablet or smart phone.



The connection to the embedded Webserver, through LAN or WLAN, requires the terminals IP address (available with local administration) and terminals password (same as local administration password specified in previous page).

By default, webserver is disabled, then if necessary it must be enabled using local administration before use.

2014 000000530-V5

#### SAFRA Morpho Device Settinas General Tamper GPIO SDAC Time and Attendand Transaction Log Biometric Communication Controller Feedbac Datetime Wiegand User Control Confid Threat Level Event Configuration Access Schedules Holiday Schedules Door Open Schedu Complete Configura (Advanced users or

Terminal administration with a standard web browser

		Velcome Admin   <u>Contact Us   Logout</u>
	Terminal	
	Commercial Name	MA SIGMA Multi WR
	Descriptive Name	MORPHOACCESS
	Serial Number	1336SMS0000245
e	Packaged Part Number	293638885
	License Name	MIMA;VERIF;BCL;MA_PAC;MA_TA
	License Identifier	293645695-13212510235-03574484597
k	Firmware Version	MA1.0.8
	Sensor Part Number	293625995
urationa	Sensor Serial Number	1330/\$033230
Jurations	Product Specific For Number	293638885
s		
	MAC Address	
les	Ethernet	00:24:ae:01:5e:23
ation	Wi-Fi	
11y)	3G	
	Users' Information	
	All Users / Maximum Capacity	1 / 250000
	Total Users Enrolled / Maximum Capacity	1 / 3000
	VIP Users / Maximum Capacity	0 / 100

This document and the information therein are the property of Morpho. They must not be copied or communicated to a third party without the prior written authorization of Morpho.

White-list Users / Maximum Capacity



1 / 250000

### **Software for Terminal Remote Administration**

### → MorphoAccess® SIGMA Series terminals are fully compatible with:

MorphoManager application(version 1.0 or later)

### When Legacy Morpho mode enabled, the terminal is compatible with:

- MEMS (version 7.3.1 or later),
- The limitations in Morpho Legacy mode are described in the following document:
  - MorphoAccess® SIGMA Series Release Note Legacy Morpho limitations

### → When Legacy L1 mode is enabled, the terminal is compatible with:

- SecureAdmin (version v4.1.19.0.0.a10.0 or later),
- The limitations in L1 Legacy mode are described in the following document:
  - MorphoAccess® SIGMA Series Release Note Legacy L1 limitations



### Local Enrolment Process on MorphoAccess® SIGMA

A new user can easily be added by using the administration menu of the MorphoAccess® SIGMA terminal. This "local enrolment" is recommended only for small or stand alone installations or testing purposes. For professional systems enrollment should be performed remotely with an enrolment station, which is a PC with a dedicated application such as MorphoManager.

This menu allows a user's record to be added in the local database, with the option of creating a user RF card, with the user's reference data.

Enrolment gathering user's data listed below (depending on features enabled in the terminal):

- User's first name and last name
- User's fingerprints (for biometric check)
- User's administration rights (none, settings, database)
- User's PIN (for PIN check)  $\succ$
- User's duress fingerprint
- User's access schedule and holiday schedule
- User's dynamic message setting
- User's record expiry date
- User to include in white list or in VIP list
- User specific access rules definition

This document and the information therein are the property of Morpho. They must not be copied or communicated to a third party without the prior written authorization of Morpho.

Enrollment information	
First Name	
Last Name	
Capture fingers	•
Administration rights No Admin rights	v
User PIN	



Morpho

### **Fingerprint Capture Basics 1/3**

Region of Interest	Recommended Fingers	Acquisition troubleshooting
	Ring Finger 3 A Middle Finger T Fore Finger	<ul> <li>Finger to capture</li> <li> the fingerprint area must be free of any occlusion (if not, select another finger to capture, such as the 2<sup>nd</sup> enrolled finger in case of authentication or identification)</li> <li> do not press or tense finger to avoid blood vessels constriction.</li> </ul>
The biometric sensor	The sensor can capture any finger, but we recommend to : • use Fore finger / Index as 1 <sup>st</sup> choice	<ul> <li>Fingerprint image too dark : the finger is probably too moist and/or too dusty</li> <li>&gt; too moist : dry the finger</li> <li>&gt; too dusty: clean up the finger</li> </ul>
the most useful area of the fingerprint, which is usually at the centre of the finger tip, as shown on the figure above.	<ul> <li>use middle finger as 2<sup>nd</sup> choice</li> <li>use ring finger as alternative 2<sup>nd</sup> choice (3<sup>rd</sup> choice)</li> <li>avoid little finger (poor fingerprint)</li> <li>avoid thumb (best accuracy but ergonomically more difficult to use)</li> </ul>	<ul> <li>Fingerprint image too light : the finger is probably too cold and/or too dry</li> <li>&gt; too cold : warm up the finger</li> <li>&gt; too dry : moisten the finger (i.e. with moistening pad) and /or warm it up.</li> </ul>

For handling large scale enrollments please contact your Morpho representative for training and services options

24



Step seven: capture basics

## **Fingerprint Capture Basics 2/3**



25



## **Fingerprint Capture Basics 3/3**



26



### **Contactless Card Position – PIN input**

Mattese Leomi

#### **Contactless Card Position**

This action is required once during the user enrolment process (generation / encoding of a user RF card), and at each authentication.



Place user's RF card in front of embedded contactless card reader which is located behind the contactless logo.

2014 000000530-V5

The authentication process is initiated by the detection of a user card by the (optional) contactless card reader.

The terminal reads the user data stored in the card (at least the User ID), and starts the authentication process, as defined by the terminal settings



When defined by terminal settings, the user is required to enter his PIN code, once during enrolment process, and at each authentication (in addition or instead of biometric check).

The PIN code is entered using a numeric keypad displayed on the LCD touch screen.



### Recommendations

The manufacturer cannot be held responsible in case of non-compliance with the following recommendations or incorrect use of the terminal.

#### **Repair and Accessories**

- Do not attempt to repair the MorphoAccess<sup>®</sup> SIGMA Series terminal yourself. The manufacturer cannot be held responsible for any damage/accident that may result from attempts to repair components. Any work carried out by non-authorized personnel will void your warranty.
- Only use the terminal with its original accessories. Attempts to use unapproved accessories with your terminal will void your warranty.

#### Standalone terminals (not connected to a network)

• For terminals used in standalone mode, it is strongly recommended to regularly backup the local database, and at least after significant changes in the database (add, remove or modification of user's records), on a external support such a mass storage key

#### **Micro SD Card**

• The micro SD card is linked to the terminal : it shall not be transferred from one product to another.

#### **Date / Time synchronization**

- The MorphoAccess<sup>®</sup> SIGMA Series terminal clock has a +/- 10 ppm typical time deviation at +25° C (roughly +/- 1sec per day). At lower and higher temperature, deviation may be greater (maximum : 8 seconds per 48 hours).
- When the terminal is used for applications requiring high time precision, it is strongly recommended to synchronize the terminal with an external clock.

#### **Cleaning precautions**

- A dry cloth should be used to clean the terminal, especially the biometric sensor.
- The use of acid liquids, alcohol or abrasive materials is prohibited.

#### **Firmware release**

To get the best of our technology, we recommend you to download and install the last firmware release (please refer to last page)



### **Documentation**

#### Documents about installing the terminal

MorphoAccess<sup>®</sup> SIGMA Series Installation Guide, Ref. 2014\_000000606 This document describes the terminals physical mounting procedure, electrical interfaces and connection procedures.

#### Documents about administrating / using the terminal

MorphoAccess<sup>®</sup> SIGMA Series Quick User Guide, Ref. 2014\_0000000530 This document gives a quick overview of the product and the basics of configuration and use.

MorphoAccess<sup>®</sup> SIGMA Series Administration Guide, Ref. 2014\_0000002196 This document describes the different functions available on the terminal and the procedures for configuring the terminal. It also contains the full description of all the configuration parameters for the terminal.

MorphoAccess<sup>®</sup> SIGMA Series Parameters Guide, Ref. 2014\_0000000454 This document contains the full description of all the terminal configuration parameters.

#### **Documents for the developer**

MorphoAccess<sup>®</sup> SIGMA Series Host System Interface Specification, Ref. SSE-0000101112 This document describes the commands supported by the MorphoAccess<sup>®</sup> terminal.

MorphoAccess<sup>®</sup> SIGMA Series Remote Message Specification, Ref. SSE-0000101111 This document describes the format of messages sent by the terminal to a distant system.

**Release note :** for each firmware version, a release note is published describing the new features, the supported products, the potential known issues, the upgrade / downgrade limitations, the recommendations, the potential restrictions...

**North and South America**: you may obtain these document by e-mailing cscenter@morpho.com with your name, phone number, MA SIGMA serial number and "Send Links For MASIGMA Documents" in the subject line. **Other countries**: please contact your sales representative.







2014\_000000530-V5

### Contacts

#### **Technical Support and Hotline**

North America Mail: cscenter@morpho.com Tel: +1 888 940 7477

#### **South America**

Mail: cscenter@morpho.com Tel: +1 714 575 2973

#### **South Africa**

Mail: sec.san.bio.support@morpho.com Tel: + 27 11 286 5855

#### India:

Mail: support.morphoindia@morpho.com Tel: 0120-4699900

#### Europe and rest of the world:

Mail: hotline.biometrics@morpho.com Tel: +33 1 58 11 39 19

For the latest firmware, software, document releases, and news, please check our websites :

- North and South America : e-mailing cscenter@morpho.com with your name, phone number, MA SIGMA serial number and "Send Links For MASIGMA Documents" in the subject line
- Other countries : please visit our web site <u>www.biometric-terminals.com</u>. Morpho partners : to get your log in and password for the private area, please contact your sales representative).

### Copyright © 2015, Morpho. All rights reserved.

#### www.morpho.com

Reproduction in whole or in part in any form or medium without the express written permission of Morpho is prohibited. The trademarks identified herein are the trademarks of registered trademarks of Morpho, or other third party.

